



Ref. No. COEPR/2010 - 2011/EST/CIE/84(B)

Date 01/01/2011

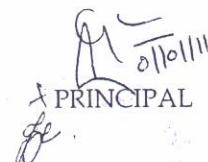
CIRCULAR

As per the discussion and consequent decision made in the Governing Body Meeting held on 19/12/2010, if the faculty participated in paper presentation, seminar, workshop etc. College will provide the following sponsorship.

| Sr. No. | Particulars |
|---------|--|
| 1. | If the person(s) present(s) paper in National Conference and, registration fee at actual or Rs. 1,000/- whichever is minimum be reimbursed provided the paper is one among the first 20 papers during the academic year and in addition traveling expenses of such person(s) be borned by the college if the paper is one among the first 10 papers during the academic year. For additional cases authority be with Secretary of the trust. |
| 2. | If the person(s) present(s) paper in International Conference in India, registration fees of Rs. 10,000/- or 50% of actual registration fee, whichever is minimum be reimbursed provided the paper is one among the 1 st 10 papers during the academic year and in addition traveling expenses of such person(s) be borned by the college if the paper is one among the first 5 papers during the academic year. For additional cases authority be with Secretary of the trust. |
| 3. | If the person(s) participate(s) for presenting paper in International Conference abroad his/her/their, total of registration fee, travel expenses, accommodation expenses and food charges at actual or Rs. 1,00,000/- which ever is less be reimbursed by the College to every person for 1 st two papers during the academic year. For additional cases authority be with Secretary of the trust. |
| 4. | If the person publishes paper in National Journal or International Journal published in India the Institute will pay him a prize of Rs. 3,000/-along with letter of appreciation if it is one amongst the first 10 papers during the academic year. However, one person will get prize for maximum 3 papers during the academic year. For additional cases authority be with Secretary of the trust. |
| 5. | If the person publishes paper in International Journal publishes from abroad the Institute will pay him a prize of Rs. 7,000/-along with letter of appreciation if it is one among first 10 papers during the academic year. However, one person will get prize for maximum 3 papers during the academic year. For additional cases authority be with Secretary of the trust. |
| 6. | The person attending Summer/Winter Schools, Workshops, STTP, Seminars be reimbursed with total of registration fee, traveling expenses, accommodation expenses and food charges or Rs. 7,000/- which ever is less for first 3 cases from each department during the one academic year. For additional cases authority be with Secretary of the trust. |

The above decisions be implemented retrospectively for the cases from the academic year starting from 01/07/2010.

All are requested to take the note of the above.


PRINCIPAL
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1. All HOD - With request to circulate among all the staff members.
2. Account Section
3. Office Copy